

**Minutes of the Weeting with Broomhill Parish Council Meeting  
Held at Weeting Village Hall, Weeting  
on Thursday 19<sup>th</sup> October 2017**

**PRESENT:**

Councillors M. Nairn Chairman, J. Prosser, C. Drewry, M. Buxton and Mrs P. Angus Clerk to the Council.

Mr J Reay Handyman. There were no members of the public.

**1. APOLOGIES OF ABSENCE**

Cllrs T Childerhouse, S Walmsley, M Lister, M Burlingham and P. Smith

**2. THE CHAIRMAN'S OPENING REMARKS**

The chair welcomed everyone to the meeting

**3. ACCEPT AND SIGN THE MINUTES**

The minutes of the Parish Council meeting held on the 21<sup>st</sup> September 2017 were accepted as a true record of that meeting, the Chair signed the minutes.

**4. TO RECEIVE DECLARATIONS OF INTEREST**

None

**5. District Councillors Report**

Not at meeting

**6. County Councillors Report**

Not at meeting

**7. MEETING SUSPENDED FOR PUBLIC PARTICIPATION**

None

**8. MATTERS ARISING**

**8.1 Outstanding Highway Matters – to discuss any outstanding issues**

Speed limit from Fengate Drove through Weeting, the Chair has not had any more news regarding this. Mesh covering on the edge of Parrotts Piece – Still waiting for price from Highways. Cllr Drewry said that there is a car that is permanently parked on the edge of the green, the Chair said he will look at putting a notice on the car asking that they do not park on the grass.

**8.2 Street Lighting – Street Lighting officers report**

Not at meeting

**8.3 Playing Field/Open Spaces**

Cllr Drewry mentioned the problem that members of the fitness class have when using the W. C's in the Village Hall in which some groups that are hiring the hall at the time are not too happy about the situation and in some instances the fitness class leader is paying the hirers of the hall to use the facilities. Following a discussion, it was agreed that the class leader should be paying the Village Hall direct, Cllr Drewry will speak to her regarding this. The Chair said that Parrotts Piece grass had been cut very badly, however, the rest of the village was looking very good.

**8.4 Brown Garden Bin for Parish Council use – update**

Cllr Prosser said that he will obtain a brown bin which can be put at the front of his property for the Council to dispose of their green waste.

**8.5 Christmas Tree and Lights – update**

Tree has been ordered for the 27<sup>th</sup> or 28<sup>th</sup> November and they have Mr Reays phone number to let him know when it is going to arrive.

**8.6 Brandon Railway Crossing – update from Cllr Smith**

Cllr Smith not at meeting

**8.7 Risk Assessment and Health and Safety Policy for 2017/2018**

The Clerk and Cllr Lister carried out the Risk Assessment on the 19<sup>th</sup> September and there were no concerns, the Clerk and the Chair signed both the Risk Assessment and the H&S Policy for this year.

# Minutes of the Weeting with Broomhill Parish Council Meeting Held at Weeting Village Hall, Weeting on Thursday 19<sup>th</sup> October 2017

## 8.8 November and December Parish Council Meetings

There will be no meeting in November and it was agreed that the date of the meeting in December would be held on Thursday the 21<sup>st</sup>.

## 9. REPORTS

### 9.1 Chairman's Report

The Chair said that there doesn't seem to be much enthusiasm from people to join in and help with the Weeting Village Fayre and he suggested that the Parish Council does not get involved in the organization of the event in the future, it was agreed that this would be put on the December Agenda for further discussion.

### 9.2 Clerks Report

- Reported broken rowing equipment to Fresh Air fitness
- Brought new litter picker for handyman
- Contacted Brecklands regarding the brown bin
- Ordered Christmas Tree
- Prepared figures for budget meeting
- Paid yearly figures for web site and email domains (it was agreed that the Clerk will look at alternative web administrators and domain suppliers for the future)
- completed risk assessment and H&S forms to be signed at the meeting

### 9.3 Village Handyman Report

- Fitted steering wheel to play area car
- Picnic table in the play area had been turned over so this was turned back up (*with help of Luke the paper boy*) and the legs were fixed and the bench was then concreted into new base.
- Fenced off the double rower that had broken and put some "Do Not Use" signs in place. (*consulted with Mr Gaughan and Mr McAndrews who have 80 years engineering experience between them who said that the weld had held, but the box section had given way so it was welded at the weakest point*)
- Cut and trimmed the dog walk.
- Removed house rubbish in bottle bank bin and bus shelter bin weekly.

### 9.4 Bowls Club Report

Nothing to report – there is the AGM in November. Cllr Drewry said that there had been some complaints regarding loud music going on very late.

### 9.5 Village Hall Report

Not at meeting.

## 10. CORRESPONDENCE – To report on any outstanding correspondence received by the Council

Nothing outstanding.

## 11. FINANCE

### 11.1 To Agree and Sign the Payments for September/ October Invoices

The following payments were authorised on Thursday the 19th October 2017 this was proposed by Cllr Drewry, seconded by Cllr Buxton and all agreed

The cheques were signed by Cllrs Prosser and Cllr Nairn

**Balance for September 2017**

**£25,520.72**

**Minus the following direct debits**

E-On Street Lights

£457.18

**Minutes of the Weeting with Broomhill Parish Council Meeting  
Held at Weeting Village Hall, Weeting  
on Thursday 19<sup>th</sup> October 2017**

E-On Street Lights Parrots Piece	£11.35
Viridor Waste Collection	£49.92
Mr J Reay Salary Paid by SO	£200.00
<b>Total Direct Debits</b>	<b>£718.45</b>

**Plus the following receipts**

Weeting Bowls	£18.75
Precept	£18,250.00
Council Tax Grant	£1,197.50
Weeting Village Life	£175.00
<b>Total Income</b>	<b>£19,641.25</b>
<b>Total after Direct Debits and Income</b>	<b>£44,443.52</b>

Cheques	Description	Total
400100	Mrs P Angus - salary £467.68/Office Allowance £25.00/ Phone £5.00/Litter Picker for Mr Reay £15.00	£512.68
400101	Void Cheque	£0.00
400102	HMRC 3 months employees Tax and NI	£583.60
400103	Chase Timber - Village maintenance supplies	£24.62
400104	Fengate Fasteners - Village maintenance supplies	£11.40
400105	Weeting Village Hall - Hire for meetings	£18.75
400106	Mr J Reay - 57 hours £237.88 (£200.00 paid by standing order) / Mileage 60 miles £27.00	£264.88
400107	Mrs P Angus - Web Host Domain Payment to 123-reg for the year	£83.84
400108	Football Club Electricity Bill for September	£26.03
400109	Norse Grass Cutting - includes extra £166.32 for football field cut	£977.44
400110	Westcotec - Street Light Maintenance for October	£194.08
400111	Viking Stationers – Printer Ink	£48.62
400112	Terry Hawkins – Web Admin July to October	£120.00
<b>Total Cheques paid</b>		<b>£2,865.94</b>
<b>Balance in Community Account August 2017</b>		<b>£41,577.58</b>
<b>Balance in Savings Account</b>		<b>£0.00</b>
<b>(£2,000 ringfenced for play area maintenance)</b>		

**11.2 Quarter two Review - Actual expenditure against budget for 2<sup>nd</sup> Quarter of 2017/2018 (July to September)** Budget for quarter two was £ 10,887 expenditure was £9,885, the Parish Councils spending is within budget.

**11.3 Estimated spend for 2017/2018**  
The Clerk had circulated the Actual/Estimated spend figures to the Cllrs prior to the meeting, total spend for 2017/2018 has been estimated at £37,000, this is based on actual spend for April to October and Estimated from November 2017 to March 2018.

**11.4 Budget for 2018/2019– to agree a date to prepare/agree the 2018/2019 Budget**  
Budget will probably be agreed during November and then formally agreed at the December meeting.

**12. PLANNING APPLICATIONS**  
No applications received since September meeting.

**13. MEMBERS' MATTERS - items for next Agenda**  
None

With nothing more to discuss the meeting closed at 7.40 pm

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_